

## HEARTLAND SGNA CERTIFICATION SCHOLARSHIP

1. The amount of the scholarship award will cover the cost of Certification/ Recertification fee.
2. The number of scholarships awarded will be four per year. Two scholarships will be granted for initial certification, and two scholarships will be granted for recertification. Recipients will be selected through an application process. The award will be subject to verification of eligibility.
3. Applications will be available at each HRSGNA educational course, or may be obtained by contacting any Board Member. HRSGNA will use the same or similar criteria, as does CBGNA on the application. Prior to the review process, each application will be assigned a number to protect the identity of the member.
4. Applications will be processed twice each year. Deadlines for receiving applications will be June 15th and December 15th.
5. A Certification Scholarship Committee, made up of 3 currently certified HRSGNA members, will be appointed by the President. Based on established criteria, this committee will select the recipients of the scholarship, and notify the HRSGNA Executive Board, of their selections. Winners will be notified by mail
6. Additional Criteria to be **eligible** include:
  - a) Be a paid member of SGNA for the past two consecutive years and current Heartland member at the time of application. These scholarships are available to all Heartland members.
  - b) Have not previously received this scholarship from HRSGNA.
  - c) Have not received a certification/recertification scholarship from the CBGNA for the same exam fee.
  - d) Additional fees, such as late fees, are not covered by the scholarship.
  - e) The member should actively support HRSGNA in both performance and philosophy.
7. All scholarship recipients are strongly encouraged to participate in HRSGNA the following year as committee members, or to accept a nomination as a Board Member.
8. As a recipient of an award, the member will be asked to submit a newsletter article describing the value of certification, why they chose certification, how it has benefited them professionally, or encouraging other members to certify.
9. The certification/recertification award must be used within one year from the date of receiving the scholarship.
10. Scholarship money will be obtained as follows:
  - a) Donations specified for the Scholarship.
  - b) HRSGNA yearly income from the spring and fall education courses and/or dues.
11. For reimbursement, submit copies of cancelled check, "CBGNA Payment Form" and CBGNA's confirmation letter acknowledging receipt of application to the Treasurer.
12. Recipient must remain a current member of SGNA to receive reimbursement.
13. This is an individual award and not transferable to any other person or persons.
14. Funds not used by the recipient per the above guidelines will be retained by HRSGNA